

**Flexible Child Care Service for TU Dresden Employees**

**Application Form**

1. **Guardians’ Contact Information:**

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| --- | --- |
|  | **Mother** |
| Last Name: |       | First Name: |       |
| Address: |       |
| Telephone (home): |       | Telephone (mobile): |       |
| Telephone (work): |       |

|  |  |
| --- | --- |
|  | **Father** |
| Last Name: |       | First Name: |       |
| Address: |       |
| Telephone (home): |       | Telephone (mobile): |  |
| Telephone (work): |       |

1. **Information on the Child/Children:**

|  |  |
| --- | --- |
| **Name (Last, First):**  | **Age:** |
| **Name (Last, First):** | **Age:** |
| **Name (Last, First):** | **Age:** |

**The child’s information sheet will be attached to the application form and given to the caretaker.**

1. **Additional Person(s) Authorized for Drop-Off and Pick-Up:**

|  |  |
| --- | --- |
| **Name (Last, First):** |  |
| Address: |       |
| Telephone (home): |       |
| Telephone (mobile): |       |
| Telephone (work): |       |
| Email: |       |

[ ]  I/we authorize the above person(s) to pick up my/our child.

1. **Child Care Request**

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| **Type of Care** |
| [ ]  Babysitter Service [ ]  Drop-Off/Pick-Up Service [ ]  Child Care during Meetings  |
| **Babysitter Service** |
| Date: | care on       (day of the week, dd.mm.yyyy) |
| Time: | care from       to        |
| Frequency: | *[ ]* one time only*[ ]* weekly *[ ]* monthly |
| Location: | [ ]  parents’ residence [ ]  suitable rooms at TU Dresden [ ]  suitable rooms in the Studentenwerk Dresden |
| **Drop-Off/Pick-Up Service** |
| Date: | Drop-Off/Pick-Up on       (day of the week, dd.mm.yyyy) |
| Time: | care from       to        |
| Frequency: | *[ ]* one time only*[ ]* weekly *[ ]* monthly |
| Pick-Up Place: |       |
| Address: |        |
| Telephone: |       |
| Destination: |       |
| Address: |       |
| Telephone: |       |
| **Child Care during Meetings** |
| Date: | care on       (day of the week, dd.mm.yyyy) |
| Time: | care from       to        |
| Location: | [ ]  parents’ residence [ ]  suitable rooms at TU Dresden [ ]  suitable rooms in the Studentenwerk Dresden[ ]  location of the meeting address:        telephone:       |

1. **Reason for Child Care Request (check all that apply)**

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| *[ ]* Want to keep important work-related appointments but have children without daycare centers*[ ]* Lectures outside of normal child care hours*[ ]* Block seminars/excursions outside of normal child care hours *[ ]* Meetings outside of normal child care hours*[ ]* Nanny/babysitter cancelled last-minute*[ ]* School, day care or holiday care cancelled last-minute*[ ]* Unscheduled closing of normal day care center *[ ]* Other:       |

1. **Contact Information for Flexible Child Care Service**

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| --- | --- |
| **Contact** | **Campusbüro Uni mit Kind** |
| Location | George-Bähr-Str. 1b, 01069 Dresden |
| Telephone | 0351 46332666 |
| Email | campusbuero@tu-dresden.de |
| Website | http://kinder.studentenwerk-dresden.de/kinderbetreuung.html |

Dresden, the

|  |
| --- |
| **To be filled out by Campusbüro Uni mit Kind** |
| Child care took place | *[ ]* yes *[ ]* no |
| Caretaker: |       |
| Contact: |            |

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